



TOWN OF HUACHUCA CITY

The Sunset City

HUACHUCA CITY TOWN COUNCIL

and

BOARD OF ADJUSTMENT

PUBLIC MEETING NOTICE

Thursday, June 12, 2025, 6:00 pm

COUNCIL CHAMBERS

500 N. GONZALES BLVD.

HUACHUCA CITY, AZ 85616

The meeting room will be open by 5:30 PM

AGENDA

A. Call to Order – Mayor

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum
- c. Invocation

Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.

B. Call to the Public – Mayor

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

C. Consent Agenda - Mayor

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member

of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

C.1 Consider approval of the Minutes of the Regular Council meeting held on May 22, 2025, and Work Session held on June 5, 2025.

C.2 Consider approval of the Payment Approval Report.

C.3 Consider approval of the Financial Report for the month of April.

D. Council Sitting as Board of Adjustment

Pursuant to the Town Code, 18.145.010, the Council serves as the Town's Board of Adjustment.

D.1 Appeal hearing for Ms. Rachel Cherry concerning property located at 107 3rd Street in Huachuca City. The property owner is appealing orders of the Building Official concerning fencing on the property.

E. New Business Before Council - Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

E.1 Discussion and/or Action [Suzanne Harvey / Ruben Villa]: Approval of the Town's 2025-2026 Tentative Budget. All anticipated revenues and expenditures may be discussed and acted upon, including property and sales taxes, enterprise funds, capital improvements and expenditures, personnel salaries and benefits, Highway User Revenue Funds [HURF], and carryover funds from the current budget. The final budget adoption process and schedule may also be discussed and acted upon.

E.2 Discussion and/or Action [Suzanne Harvey]: Resolution 2025-08 - A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY AUTHORIZING THE TOWN TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH THE FRY FIRE DISTRICT FOR FIRE PROTECTION AND EMERGENCY MEDICAL SERVICES. The Town has been receiving services from Fry Fire under an agreement that is due to expire this month. Approval of this resolution will extend the services of Fry Fire for four more years.

E.3 Discussion and/or Action [Suzanne Harvey / Ruben Villa]: Resolution 2025-10 - A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY DESIGNATING BRANDYE THORPE AS THE CHIEF FISCAL OFFICER FOR OFFICIALLY SUBMITTING THE FISCAL YEAR 2026 EXPENDITURE LIMITATION REPORT TO THE ARIZONA AUDITOR GENERAL.

E.4 Discussion and/or Action [Suzanne Harvey]: Approval to rebuild the Caterpillar Scraper at the landfill for a cost of approximately \$370,488.63.

E.5 Discussion and/or Action [Suzanne Harvey]: Approval of repairs to the Caterpillar Compactor at the landfill for a cost of approximately \$28,081.44.

E.6 Discussion and/or Action [Suzanne Harvey]: Approval to begin the public notice process for increasing/adding fees for services at the landfill; and Council direction to prepare an ordinance to clean up the Town Code's language in subsection 8.30.030 (A) regarding the landfill fee schedule and list of materials not accepted at the landfill.

E.7 Discussion and/or Action [Suzanne Harvey]: Direction to staff regarding potential Council attendance at the annual conference hosted by the League of Arizona Cities and Towns, August 19 – 22, 2025. Information on the conference can be found here: <https://www.leagueaz.org/e/25ac/index.html>

E.8 Discussion and/or Action [Stephanie Fulton]: Approval to accept a grant agreement with AARP [fka "American Association of Retired Persons"] for \$15,000 of grant funding to the Town for improvements at the Town's parks, including outdoor fitness stations offering low-impact exercise options for all ages, especially those age 50 and older, to promote health, mobility, and community engagement.

F. Reports of Current Events by Council

G. Adjournment

Posted at 5:00 PM on June __, 2025, at the following locations:

Town Hall Bulletin Board 500 N. Gonzales Blvd. Huachuca City, AZ 85616	Town Hall Lobby 500 N. Gonzales Blvd. Huachuca City, AZ 85616	Town Website https://huachucacityaz.gov
Huachuca City U.S. Post Office 690 N. Gonzales Blvd. Huachuca City, AZ 85616	Huachuca City Library 506 N. Gonzales Blvd. Huachuca City, AZ 85616	Huachuca City Police Department 500 N. Gonzales Blvd. Huachuca City, AZ 85616

Ms. Brandye Thorpe
Town Clerk

Note: This meeting is open to the public. All interested people are welcome to attend. A copy of agenda background material provided to the Councilmembers, with the exception of confidential material relating to possible executive sessions, is available for public inspection at the Town Clerk's Office, 500 N. Gonzales Blvd., Huachuca City, AZ 85616, Monday through Friday from 8:00 a.m. to 5:00 p.m. or online at www.huachucacityaz.gov

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond.